

**Dunn Township  
Meeting Minutes  
Monday, August 13, 2018  
Dunn Town Hall 7:00 pm**

Call to Order: The meeting was called to order by Chairman D. Johnson at 7:00pm. Supervisors, Seifert, Dalman, Herseth and Kvaré were present. Treasurer S. Pepelnjak and Clerk D. Winter were also present. Present in the audience was: Wayne Erickson, Richard Gabe, Randy Arntson, Parker Hillius, Cliff McLain, John Kvaré, Jeff Stabnow, Dave Slotten, C. Chellew and Richard Peterson.

Pledge of Allegiance: The Pledge of Allegiance was recited.

Agenda – Approval: After the addition of 3 items in old business and 1 in town board matters, a motion to accept the agenda was made by C. Kvaré and seconded by B. Dalman, motion carried.

Meeting Minutes: Approve the Minutes of the July 9, 2018 meeting. A motion to accept the minutes of the July 9, 2018 meeting was made by C. Kvaré and seconded by D. Seifert, motion carried.

Treasurer's Report – Approval: A motion to approve the report as presented was made by R. Herseth and seconded by D. Seifert, motion carried.

Claims List Approval: A motion to approve the Claims List as presented was made by C. Kvaré and seconded by D. Seifert, motion carried.

Citizen Comments/Questions/Agenda Requests: Minutes for the Spidahll Cartway were approved by a motion by R. Herseth and seconded by C. Kvaré, motion carried.

Minutes of the Fish Lake Recording phase 2 and 3 were approved by a motion made by R. Herseth and seconded by B. Dalman, motion carried.

Township Engineer Report- Jeff Stabnow: Pelican Point Drive, options and quotes for repairs: Mr. Stabnow reviewed two quotes received for Sealcoating. One from Morris Sealcoat & Trucking in the amount of \$101,311.55 and another from Asphalt Preservation Company in the amount of \$94,625.00. A motion to accept the quote from Asphalt Preservation in the amount of \$94,625.00 was made by C. Kvaré and seconded by D. Seifert, motion carried. C. Kvaré asked about

overlayment cleanup since some of the previous sealcoat jobs left too much “p” gravel along the side of the road. Mr. Stabnow stated that all clean up would be done to our satisfaction. Chairman Johnson asked when the project would be done and Mr. Stabnow stated that it would be complete by September 15, 2018.

R. Herseth mentioned that a culvert on Birch Grove Drive needs extenders and a rock covered slope would need to be added. The Engineer will contact some contractors to get pricing on the project.

A lengthy discussion took place as to the problems with Pelican Point Drive. It was stated by C. Kvarre that it showed up after the Fall Road Tour and appeared to him that some heavy trucks or equipment had used the road. A discussion about load limits and signage took place but with no one watching the road it didn't seem to matter what weights were posted. They compared the 1200 feet of road repair done on the Fish Lake Road for which the township was billed around \$71,000. With the raise in pricing it was estimated that if similar repairs were needed for the 2,000 feet of Pelican Point Roadway it could run at around \$150,000. It was recommended that the job be completed this fall and leave it until spring to watch for frost heaves or settling. Chairman Johnson said that we should get a quote on the full 2,000 to see what it comes to. Stabnow will ask for quotes from Hauges, and Egges. Central Specialties is backlogged so may not be able to give us a quote.

PVHD Report Recap – Dave Slotten: Mr. Slotten reviewed the activity of the PVHD monthly board meeting.

Correspondence- Clerk: See list of items.

The Clerk mention a document sent by T-Mobile regarding equipment being changed out in the Dunn Cell Towner. The document just verifies that no permit is required for the work to be performed. The Clerk signed the form and returned to SMJ International.

A letter from TrueNorth Steel indicated that the state of Minnesota contract had expired on April 1, 2018 and they would continue to service the current customers. No mention was made as to the pricing for purchased prior to the approval of a contract.

The Clerk mention that absentee ballot applications and agenda had been received by the township from the Pelican Group of Lakes Improvement District. They held their meeting at the town hall of Saturday, August 11, 2018, many positive remarks about our facility were heard from those in attendance.

## New Business:

1. Mat District 9 meeting in Alexandria. Approve attendance: The 9<sup>th</sup> District meeting to be held on Monday, August 20, 2018 at 7:30pm was discussed. C. Kvare asked if the board should get a rotation of members to attend these out of town meetings. After discussion C. Kvare stated that he would attend the August 20<sup>th</sup> meeting.
2. Election Judge appointments: Kennon Moen, Dale Pepelnjak, Judy Sumpter: A motion to approve these additional Election Judges was made by B. Dalman and seconded by D. Seifert, motion carried.
3. Pocket Gopher bounty increase to \$4.00. Not changed since 2012: Chairman D. Johnson stated that the surrounding townships are paying \$4.00 bounty for Pocket Gopher front feet and we should do the same. A motion to increase our bounty to \$4.00 per pair of front paws was made by R. Herseth and seconded by B. Dalman, carried.
4. Appoint Deputy Treasurer: Treasurer S. Pepelnjak presented Richard Gabe as her Deputy Treasurer. A motion to approve Richard Gabe as the Deputy Treasurer was made by C. Kvare and seconded by D. Seifert, motion carried.
5. Randy Arntson, Road maintenance needs and ditch mowing issues: Mr. Arntson told the board of the continuing wash out problem on Holbrook Rd, which he believes is due to the road in that area not having any ditches. If the road had proper ditching the problem with washouts would be reduced. They have added road gravel at least three times in the last two years. It shouldn't be necessary to add gravel that often. He suggested that Doug Ackling be contacted since he has equipment near the area of needed ditch work. Randy will contact Ackling to get a price on the job and bring it back to Supervisor Dalman and/or Chairman D. Johnson for approval.

Weeds are a problem on Birch Grove, there is poison Ivy present. We will need special chemicals to kill the ivy due to the waxy leaves. They have used Crossbow in the past and it takes the brush and everything. Mr. Arntson stated that about every road with trees over the road, the branches are getting so low that some of his equipment can't go through without breaking antenna's and lights on the trucks. It will take two to three weeks to get it all open properly.

6. Bob Dalman, follow-up on Randy's discussion. Supervisor B. Dalman stated that they are seeing washouts on 260<sup>th</sup>. Chairman D. Johnson stated that we should have ditches put in on Holbrook and blankets on 260<sup>th</sup> to stop the washouts, some of which are 10 inches deep. If we are having ditching done and encounter Arvig wire under the surface being removed they will move them so the ditching can be done. A motion was made by B. Dalman and seconded by D. Seifert to do the work as described by Chairman Johnson. Motion carried.

Old Business:

1. Road Recording of 500<sup>th</sup> Street – Schwanke, Road recording packet mailed: no contact has been made by Mr. Schwanke. His file will be placed in pending until such time that he submits the public hearing fee and petition for road acquisition to the town clerk.
2. Richard Peterson Cartway Vacation: R. Hereseth met with our new township attorney, Troy Gilchrist who stated the we should cancel all actions up to this point. Supervisor R. Hereseth introduced Resolution number 2018-08 Terminating Cartway Vacation Proceedings. He read the Resolution to the Supervisors and made the motion to adopt Resolution 2018-08 which was seconded by C. Kvare, the motion to pass Resolution 2018-08 was passed by a unanimous vote of the Supervisors.
3. The Clerk received an information request for employee income and other financial information under the Minnesota Data Practices Act. The organization is a private company operated out of Florida, that collects government data for publication on its website. The group is engaged in a nationwide data collection operation. The clerk was advised that townships outside of the Twin Cities metropolitan area are not subject to the State's Data Practices Act because of its complexity and the township's lack of full-time staff to comply with the Act. The townships outside of the Twin Cities area are not required to respond to this request, but the township board should decide what, if anything they choose to send. Townships may charge a fee for the compilation of data, including the clerk's time to meet the request. The Clerk was advised by the MAT attorney to have to Board of Supervisors act on the request. A motion was made by C. Kvare to refuse to provide the requested information since we are not required to do so, the motion was seconded by D. Seifert and the motion carried.

Town Board Matters to be addressed

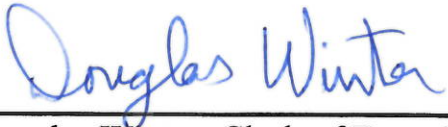
1. Information only: 2019 Town Aid for 2019 \$10,110 paid in July 2019 and December 2019.
2. Request to order a second Dunn Town Hall sign and request info on highway signage. A motion to act on this request was made by D. Seifert and seconded by C. Kvale, motion carried.
3. Discussed the Pelican Point Drive road damage, C. Kvale asked the Pelican Point representative Chuck Chellew if he knew of any heavy construction equipment traveling on the roadway. He said there were garbage trucks on the road weekly as well as cement trucks and other construction equipment and there will be more construction in the area. The supervisors asked the engineer to look into the problem and come back with solutions and quotes for the needed repairs.
4. B. Dalman stated that the weed spraying done by Carr's Tree Service was not very well done. There are many thistles present in our road right of way along 245<sup>th</sup>. C. Kvale said that Lake Region Electric has had issues with the Carr's weed spraying and after they met with the management group they had good and quick results. Kvale asked if he along with B. Dalman should be appointed to visit with Carr's personnel. R. Herseth moved for the appointment of C. Kvale and B. Dalman, seconded by D. Seifert, motion carried.

Meetings: Next Regular Monthly Meeting Date:

1. September 10, 2018 – 7pm, Regular Monthly Meeting
2. September 8, 2018 – Lake Lizzie Lakeshore Assoc meeting  
9:00am (clerk out of town) Sue will be available to open the hall of the LLLA meeting.

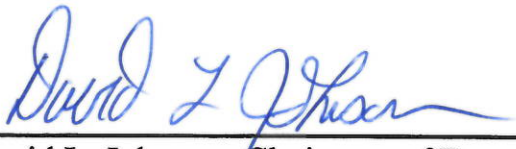
Meeting Adjourn: A motion to adjourn was made by B. Dalman and seconded by R. Herseth, motion carried.

Respectfully submitted,



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Douglas Winter, Clerk of Dunn Township



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David L. Johnson, Chairman of Dunn Township