

**Dunn Township
Meeting Minutes
Monday, September 10, 2018
Dunn Town Hall 7:00 pm**

Call to Order: The meeting was called to order by Chairman D. Johnson at 7:00pm. Supervisors, Seifert, Dalman, Herseth and Kvarre were present. Treasurer S. Pepelnjak, Engineer J. Stabnow and Deputy Clerk M. Johnson were also present. Present in the audience was: Roger Peterson, Richard Gabe, Randy Arntson, Parker Hillius, Vic Haugrud, John Kvarre, Dave Sloten, Greg Gustafson and Keith Ishaug.

Pledge of Allegiance: The Pledge of Allegiance was recited.

Agenda – Approval: A motion to accept the agenda was made by C. Kvarre and seconded by D. Seifert, motion carried.

Meeting Minutes: A motion to accept the minutes of the August 13, 2018 meeting with the exception of removing the Resolution contained therein (This Resolution is kept separate in the Dunn Township Resolution binder), was made by C. Kvarre and seconded by R. Herseth, motion carried.

Treasurer's Report – Pepelnjak presented the Treasurer's Report and noted a small correction. Approval: A motion to approve the adjusted report was made by R. Dalman and seconded by D. Seifert. Motion carried.

Claims List Approval: A motion to approve the Claims List as presented was made by C. Kvarre, with a note that the election costs seem high. Deputy Clerk Johnson noted that a minimum number of election judges are required as well as the fact that election results must be delivered to Fergus Fall, by two election judges, the same night. The motion was seconded by D. Seifert, motion carried.

Citizen Comments/Questions/Agenda Requests: Keith Ishaug mentioned that there was a barking dog issue on Edlynn Beach. Herseth noted that there is a nuisance dog ordinance on the books and web site, but Dunn no longer has a canine control officer. Chairman Johnson suggested that the issue be brought to the attention of the County Sheriff.

Township Engineer Report- Jeff Stabnow:

Pelican Point Drive (PPD) -Two quotes were received for the Pelican Point Drive (PPD) project. One from Egge Construction for \$173,040 and one from Hough, Inc. for \$174,969. Stabnow noted that the completion date was set for November, 2018 and that they would look at emergency access to PPD via Goslee Beach Rd during construction. Kvarre noted the beach captain on Goslee Beach for Stabnow to contact. Stabnow stated that the quotes included Class 5 gravel to be laid this fall but the quotes did not include paving for next spring, which he estimated at an additional \$30,000. Discussion followed. Seifert noted the bids were very close. Herseth stated that the cost is over ½ of the entire road budget (\$300,000) for the year for 1,800 feet of work. Kvarre – are there alternatives for that road? Stabnow – there is no other fix. Also, we are not obligated to take either of these bids. He suggested we could bore some exploratory holes to get a better handle on what the minimum we could do on that road would be. Kvarre – can we do another overlay on top of a leveler coat? Chair – an overlay would cost significantly less. Kvarre – PPD residents have to understand the costs and our budget. Stabnow – he will explore other options and get back to the board.

Birch Grove Drive (BGD) – one bid received from Hough, Inc. for \$12,770 with a deadline of November 1, 2018. Kvarre/Dalman have both been contacted by residents expressing their concern about their road. Chair – this road needs to be fixed. A motion was made by R. Herseth and seconded by C. Kvarre to accept the bid from Hough, Inc.

Stabnow noted that sealcoating projects have been started in the township and should be completed this week.

PVHD Report Recap – Dave Slotten: Mr. Slotten reviewed the activity of the PVHD monthly board meeting and noted that the director had submitted her resignation. A search is underway to identify a replacement.

Correspondence- Clerk: See list of items. Deputy Clerk Johnson noted that Dunn Sign maintenance will need to commence in 2020 and that the cost should be addressed in the 2020 budget.

New Business:

1. Edlynn Beach sewer project; Herseth received a draft agreement from the township attorney and stated a few small changes still need to be made. He will contact the attorney to make the changes and complete the agreement. Once completed, the agreement will be handed off to V. Haugrud. The township will record the agreement once it is signed and the owners will need to reimburse Dunn for the costs. It was also noted that the agreement calls for the residents to reimburse Dunn for attorney costs.
2. Peterson Cartway; R. Peterson presented the board with a new petition for vacating his portion of the cartway. Peterson stated that the petition was drawn up by his attorney and s/b complete. He also stated that the entire portion to be vacated is on his property. Herseth reiterated that this vacation proceeding is between Peterson and the township only. No other parties are involved. Herseth stated that there must be a hearing for this vacation. Herseth presented Resolution 2018-09 which establishes when and where the hearing will be held. A motion was made to accept the petition from Peterson by C. Kvaré. The motion was seconded by D. Seifert. In further discussion Herseth stated the resolution was drawn up by an attorney and that the resolution must be published and posted at least ten days before the hearing. After further discussion on the publish/posting dates, the hearing was set for Oct. 3, 2018. An inspection of the road by the board will commence at 6:30pm that day followed by the public hearing at 7pm at the Dunn townhall. At that time the motion to approve the petition was called to a vote and passed unanimously.

Old Business:

1. Mat District 9 meeting – C. Kvaré (and Engineer Stabnow) attended the meeting in Alexandria. Kvaré reviewed the meeting, which was well attended. He stated he would leave the handout in the townhall office for review by the supervisors.
2. Weed Spraying update - Carr's Tree Service; Kvaré and Dalman met with Carr's and they noted the township concerns. Dalman accompanied Carr's on a respray of the road and also asked for a quote on further clean up of Birch Grove Drive. That bid was received with an expected cost of \$1,500 to \$2,000. The bid document also stated that any hand cutting or bucket work would be done by LREC. Dalman stated that he visited L&M and noted that it appears L&M's trucks seem to be better set up for spraying. He also talked to Otter Tail County who stated that the township can do their own spraying if they prefer. Herseth stated that he

had talked to L&M earlier about working for Dunn but that L&M was already full for the season and couldn't take on Dunn's work. However, we are tentatively on L&M's schedule for 2019. Herseth then stated that Arntson Construction could do that work at a much more reasonable rate than what Carr's bid. D. Seifert made a motion to have Arntson Construction complete the necessary work on Birch Grove Drive. Herseth seconded the motion. Randy Arntson stated they should be able to complete the work in the next ten days. Clerk to send notice to Carr's that a different vendor had been selected to do the work on Birch Grove Drive.

Town Board Matters to be addressed

1. Randy Arntson asked the board how to handle resident complaints when they are mowing ditches. Chairman Johnson also stated that he has fielded complaints about the mowing. After further discussion, D. Johnson stated that any complaints should be directed to him.
2. R. Arntson stated that Holbrook Land will need gravel but probably not before next spring.

Meetings: Next Meeting Dates:

1. October 3, 2018 – 7pm, Peterson Cartway public hearing.
2. Tuesday, October 9, 2018 – 7pm regular monthly meeting.

Meeting Adjourn: A motion to adjourn was made by D. Seifert and seconded by R. Herseth, motion carried.

Respectfully submitted,

Michael Johnson, Deputy Clerk of Dunn Township

David L. Johnson, Chairman of Dunn Township