

**DUNN TOWNSHIP
MEETING MINUTES
MONDAY, OCTOBER 10, 2017
DUNN TOWN HALL 7:00 pm**

Call to Order: The meeting was called to order by Chairman David Johnson. All supervisors were in attendance as were the Treasurer and Deputy Clerk and nine citizens: Rodney Spidahl, Alice Spidahl, Randi Anderson, Dave Slotten, Janis Gustafson, Gary Barta, Diana Barta, Greg Anderson, Michael Forsgren and Heidi Smith.

Pledge of Allegiance: The Pledge of Allegiance was recited.

Agenda – Approval: A motion to accept the agenda as presented was made by C. Kvare and seconded by B. Dalman. Motion carried.

Meeting Minutes – Approval: Approve the minutes of the September 25, 2017 meeting. A motion was made by C. Kvare to approve the minutes as presented and seconded by R. Herseth. Motion carried.

Treasurer’s Report – Presented by S. Peplanjak. A motion to approve as presented was made by B. Dalman and seconded by D. Seifert. Motion carried.

Claims List – Approval: Presented by S. Pepelnjak. A motion to approve the Claims List was made by C. Kvare and seconded by D. Seifert. Kvare asked if the seal coat bid was by the yard. Chairman Johnson stated the bid was per gallon of oil and ton of rock. Motion carried.

Citizen Comments/Questions/Agenda Requests

1. Greg Anderson re Sunset Beach & Sunset Beach Trail: Anderson informed the board that new signage showing property owners was being prepared and requested that the new signs be moved on to the road right of way for better viewing. Chair Johnson – would the signage obstruct road view? Anderson – no. Anderson stated that he had

- marked the spot where they would want to put up the signs so that the township could review. Anderson stated that the sign placement should not interfere with snow plowing. Kvarre – suggested that an encroachment agreement be signed. Chair explained that meant township not responsible for the signage. Kvarre – who will record the encroachment agreement? Anderson stated he would take care of and pay the recording fee. Anderson will proceed with project and township will review placement and agreement.
2. Diana Barta re Steeple Chase Ln and Dr. Barta stated she was representing the owners along Steeple Chase. Currently there are 4 full time residents/homes, one residence being built and one-part time residence. Barta presented a petition that the township takes over Steeple Chase Ln and Dr. and stated that Arntson will blade/grade the roads to prep for takeover. Chairman Johnson noted that the petition form presented was actually a vacation form and needed to be corrected. Barta stated the form was received from the township. Chair stated that the form would be amended by the township rather than ask for signatures on a new form. Clerk to amend form. Chair Johnson stated the next step would be for the township engineer to examine the road and make a recommendation to the board. Herseth – Road policy will be followed. Barta stated they had copies of the road policy. Chair Johnson – Public hearing needed? Herseth – the road is a dedicated road and thus no public hearing is necessary. Can be accepted by resolution. Chair Johnson – the board should be able to act on the petition at the November monthly meeting and suggested that Barta attend to answer any questions. Barta stated she will be the contact for the project. Kvarre – note in minutes that the incorrect petition form was provided by the township and township will amend. A motion was made to proceed on the acceptance process of Steeple Chase Ln and Drive by C. Kvarre and seconded by Seifert. Motion carried.
 3. R. Anderson, Pelican Rapids School Superintendent: Anderson stated that she wanted to update the township on what was happening at the school. She handed out a flyer showing school achievements. Chairman Johnson thanked her for coming and providing the flyer.

Township Engineer Report – Engineer Stabnow not present. Chairman Johnson stated that Lake Region Electric had been contacted regarding the removal of a

stand of willows and they had not yet responded. Herseth stated that there has been quite a bit of construction on Johnson Lane this summer and as a result of the heavy truck traffic, the road is breaking down. Kvaré stated that there was only a shallow layer of tar on that road to begin with. Supervisors will look at that issue on the upcoming fall road tour.

PVHD Report Recap – presented by D. Slotten. His report is on file. Kvaré – has a levy been set for next year? Slotten – the preliminary levy has been set at \$600,000. The current levy is \$350,000. Kvaré – why the large increase? Slotten – Cash reserves are being used up and loan covenants call for increased cash flows. Kvaré – when is the final levy set? Slotten – Nov/Dec time period. Kvaré noted that over half of the levy is carried by only three townships; Dunn, Scambler and Lida. Herseth – recalled that the PVHD had over \$1 mil in reserves at one time. What were the current reserves? Slotten - \$641,000. Herseth – what happens if the PVHD violates the loan covenants? Slotten – several options available to the bank. Chair Johnson thanked Slotten for his report.

Correspondence –The Deputy Clerk stated that there was nothing that needed board attention.

New Business:

1. Road tour date – Chair stated that the board of supervisors did do a road tour this spring, but not last fall. Kvaré – would be good to do the tour while they could still see vegetation – before snow fall. Herseth – supervisors need to review road issues yet this fall. November 15th was set for the tour. Supervisors to meet at the town hall at 8 am.
2. Cell phone booster. S. Pepelnjak provided a report. One option would be an outside antenna with an inside box. This option would cover all cell phone providers and cost \$1,800. A second option would be for an inside booster box but for \$400 per provider. Kvaré – stated that there were certainly many providers that would need to be covered and that the \$1,800 would probably be best. Kvaré – everyone uses cell phones in the office. It is virtually impossible, at times, to keep a connection. Also, there would be some savings of long distance charges to the township. Kvaré – life expectancy of the system? Pepelnjak – unknown.

Herseth – supervisors can simply use the township phone rather than their personal cell phones. Seifert – the options seem to be too expensive. Dalman – would table the project. Kvaré – suggested that the Clerk continue to look at options and search for a solution that would be less expensive.

Old Business.

1. Website update. Herseth – talking to developer. Developer will get together with Herseth and Clerk for training. Minutes need to get out on the website asap even if the website isn't complete. Eventually applications and road policy will be on the website also. The new site will be up and available very soon.
2. Hartnett letter re Fadness issue. Supervisors reviewed the letter. Herseth – The licensing agreement needs to be signed and recorded so that all parties can move forward. Chair Johnson agreed. Township attorney recommended that the Fadness letters NOT be attached to the licensing agreement. Herseth made a motion to sign and record the licensing agreement. Seifert seconded. Kvaré – even though the township was bypassed in the approval of the project – which was between Fadness and the county, the township was being blamed. Motion carried.

Town Board Matters to be addressed:

1. Hearing date for Spidahl Cartway Request. Chairman Johnson –public hearing must be on site to review the alternative routes and then the hearing would be continued back at the town hall. Herseth – township needs to know who needs to be notified of the public meeting. Spidahl attorney should provide names and addresses. Spidahl stated they were trying to follow statues and get access to their landlocked property. Kvaré – tie the hearing to the road tour as the supervisors will already be gathered. November 15 at 2:30 after the road tour should work. Herseth – believes that petitioner should provide one route rather than three alternatives. Spidahl stated his attorney believes that several alternatives need to be provided to the township to choose from. Chairman Johnson – the best route will be decided at the public hearing

meeting. Dalman – are there waterway issues with any of the routes? Spidahl – no. November 15th at 2:30 was set as the public hearing date/time. All parties should meet at the town hall and proceed to the site.

2. Fish Lake Road Vacation hearing date. Chairman Johnson – date set for 6:15pm on November 13th. Petition received at the September monthly meeting. Herseith provided landowner names to Clerk to send letters. Chair – Clerk is to send notice to the Pelican Press for publishing.

Other Issues.

1. S. Pepelnjak – Haugrud is willing to plow Edlin Beach Rd for the township again this year. Chair Johnson stated that Haugrud should provide a contract to the township to review.
2. Kvare – has the \$20 gift certificate to Don Moen for his work on the microphone stand been purchased? Chairman Johnson stated he would take care of the issue.

Meetings: Next Regular Monthly Meeting Date:

1. Monday, November 13, 2017 at 7:00pm.
2. Public hearing for Fish Lake Road Vacation on the same day at 6:15.
3. Public hearing for Spidahl Cartway on November 15 at 2:30 following the fall road tour.

Adjourn: A motion was made by Herseith and seconded by Dalman. Motion carried.

Respectfully Submitted,

Michael Johnson, Deputy Clerk of Dunn Township

David Johnson, Chairman of Dunn Township Board