

Dunn Township
Meeting Minutes
Monday, July 24, 2017
Dunn Town Hall 7:00 pm

Call to Order: The meeting was called to order by Chairman D. Johnson at 7:00pm. All Supervisors were present as well as Bob Schempp and Lance Akers (arrived later in the meeting).

Pledge of Allegiance: The Pledge of Allegiance was recited by all in attendance.

Agenda – Approval: A motion was made by C. Kvale and seconded by D. Seifert to approve the agenda as presented, motion carried

Previous Meeting Minutes- Approval: A motion was made by B. Dalman and seconded by R. Herseth to approve the minutes of the July 10, 2017 meeting, carried.

Citizen Comments/Questions/Agenda Requests: None.

Township Engineer Report- Jeff Stabnow

1. Bruce Quammen/Puppy Point Road upgrade: Bruce has accepted the financial obligation and the winning quote from Mark Sand and Gravel for the Puppy Point paving project.

Correspondence- Clerk: Review the letter from Jim Peters regarding the work performed for the changes in the Dunn Township Zoning Ordinance as it applies to Platted Developments outside the Lakeshore Management Jurisdiction.

New Business:

1. Lakeland True Value beer license transfer – Schempp: This item was moved from number 4 on the agenda: Bob Schempp presented an application for transfer of the Malt Beverage License from Robin and Carla Johnson at the Lakeland General Store, transferring the license to ECR Assets LLC dba Lakeland General Store. A motion to approve the transfer was made by R. Herseth and seconded by B. Dalman, Carried.
2. Planning Commission Hearing held on July 10th, Zoning changes approval and Resolution and publishing: The Resolution numbered 2017-3 was read by Chairman Johnson. A motion was made by C. Kvale and seconded by R. Herseth and voted unanimously to adopt the Resolution 2017-3. A motion was also made by C. Kvale and seconded by D. Seifert to authorize the publishing of the Notice of Zoning Ordinance changes and inform the public that a copy of the ordinance can be reviewed at the Dunn Townhall, the Otter Tail District court or the Pelican Rapids Public Library.

Attachment to item 2.

**DUNN TOWNSHIP, OTTER TAIL COUNTY, MINNESOTA
RESOLUTION APPROVING PUBLICATION
OF ZONING ORDINANCE SUMMARY
RESOLUTUION NUMBER 2017-03**

Whereas, Dunn Township, Otter Tail County, State of Minnesota, has adopted as of July 10, 2017, the Dunn Township Zoning Ordinance;

Whereas, Minn. Stat. 365.125 requires publication of Ordinances in the official newspaper of the township;

Whereas, Minn. Stat. 331A.01 allows the publication of a summary of an ordinance;

Whereas, Dunn Township wishes to publish a summary of the Dunn Township Zoning Ordinance in the form attached hereto as Exhibit A;

Whereas, on July 10, 2017, the Dunn Town Board moved, seconded and unanimously passed a motion to approve publication of a summary of the Dunn Township Zoning Ordinance in the form attached hereto as Exhibit A;

**NOW, THEREFORE, IT IS HEREBY RESOLVED BY DUNN
TOWNSHIP, OTTER TAIL COUNTY, MINNESOTA:**

1. Dunn Township does hereby approve for publication the attached summary by a unanimous vote.

Adopted by the Board of Supervisors of Dunn Township. Otter Tail County, Minnesota, on the 10th day of July 2017.

By: David Johnson, Town Chair

By: Doug Winter, Town Clerk

3. Birch Grove Drive – Lance Akers: Mr. Akers was not initially available at the meeting and it was recommended that Supervisors C. Kvare and R. Herseth inspect the proposed changed of property owned by Bernie Dardis. Mr. Akers arrived and reviewed the proposed changes and supplied picture of the area of

concern. He and the Dunn Supervisors will walk the property and come back to a future meeting with their recommendation.

4. Lions Club – Defibrillator and clean up: The Dunn Lions Club would like to provide quarterly cleaning and other needs of the town hall as a service project through the Lions Club. They are also interested in a partnership with the township to provide two defibrillators to the township. Possibly placing them at the Inn at Dunn and the Lakeland General Store. Discussion focused on the townships inability to make donations but are considering purchasing one for placement. It was also mentioned that the Pelican Property Owners Association has a contact that is selling refurbished defibrillators at a reduced price. That will be checked out. David Johnson will go back to the Lions club and let them know that we are interested in the partnership.
5. Weed Spraying: Canadian thistle is blooming now and the township needs to get started with spraying now to prevent new growth from the seedlings spreading. A Motion was made by C. Kvale to put a notice in the Press immediately to announce the spraying will be done during the month of August 2017 in area were necessary. Motion seconded by B. Dalman and carried.
6. Dunn Township Credit Card: The Board was informed that renewal of some of our services for computer back up and virus protection can only be done by using a credit card. They do not take checks. Sue checked with Bell Bank and the person who has a card from the township must list the personal information on the credit card application like social security number, etc. After discussion, the supervisors stated that they would not allow a township credit card to be used by any individuals for township purposes.

Old Business:

1. Edlin Beach Rd Culvert, measure and order: No measurements have been taken as yet.
2. Wertish Culvert installed 7-20-2017. A question about authorization and permitting was called in by Ray Schmidt, son-in-law of Mavis Mattson, who owns the property across the road. Their question is whether a permit is required and notification of nearby property owners is required. Mr. Wertish will need to apply for an encroachment permit. PThe Clerk will call him.

Town Board Matters to be addressed: Second Meeting in August 2017.

1. A motion was made to hold a second Town Board Meeting on Monday, August 28, 2017 at 7:00pm. Motion by R. Herseth and seconded by D. Seifert and carried.

2. David Johnson will open the townhall for the Lake Lizzie picnic on Saturday, July 29, 2017.

Meetings: Next Regular Monthly Meeting Date:

1. August 14, 2017 at 7:00pm

Adjourn: A motion to adjourn was made by D. Seifert and seconded by B. Dalman and carried.

Respectfully Submitted,

Douglas Winter, Clerk of Dunn Township

David Johnson, Chairman of Dunn Township