

**RENTAL APPLICATION FOR THE
DUNN TOWNSHIP TOWN HALL
47979 East Lake Lizzie Road
Pelican Rapids, MN 56572**

Applications must be submitted to the town clerk at least 30 days before the Event.
Contact Clerk at **Town Hall:** (218)863-2099 **Home:** (218)849-0501
Mailing Address: **Dunn Township, 47979 E Lake Lizzie Rd, Pelican Rapids, MN 56572**

Date of the Event: _____ Type of Event: _____

Application Information.

Name of Applicant: _____ Date of Application: _____

Address: _____

Phone (Home/Work/Cell): _____

Rental Hours: Start Time: _____ Ending Time: _____ (no later than) **1:00 AM**

Set-up and Clean-up Times: Applicant may request additional time to set-up for the event or to clean-up after the event.

Set-up Date & Times: _____ Clean-up Date & Times _____

Alcohol: Will any alcohol be brought to or consumed at the event? _____ Yes _____ No

IMPORTANT: Alcohol may **not** be sold or otherwise exchanged for compensation in any way in connection with the use of the Hall. When alcohol is to be consumed at an even, the Town requires the Renter to hire a licensed law enforcement officer to provide security for the event. A copy of the contract with the licensed law enforcement officer or registered security agent must be on file in the township office at least 14 days before the event.

Name of Law Enforcement agency providing onsite security. _____

Rental Fees & Damage Deposit: The Rental Fees and damage deposit must be paid to the Town when the application is submitted or this application is voided. Amount of fee and deposit included with this application. _____

Applicant understands and agrees that if its application is approved, applicant is fully responsible for the event and is subject to the terms and conditions of the Dunn Township Hall Rental Policy.

Applicant's Signature: _____ Date: _____

TOWN USE ONLY

Application approved? _____ Yes _____ No

The approval is conditioned upon the following modifications, limitations, or additional requirements (if any) such as garbage facilities. _____

Rental fee and damage deposit check(s) will be cashed immediately. The damage deposit amount will be returned if the Town Hall and furnishings are left in the same condition as before the event.

Signature for the Town. _____
Printed Name Signature Date